

SIGN, PAPERLESS



KEMIT GROUP LLC
GLOBALLY CONNECTED – LOCALLY DIRECTED

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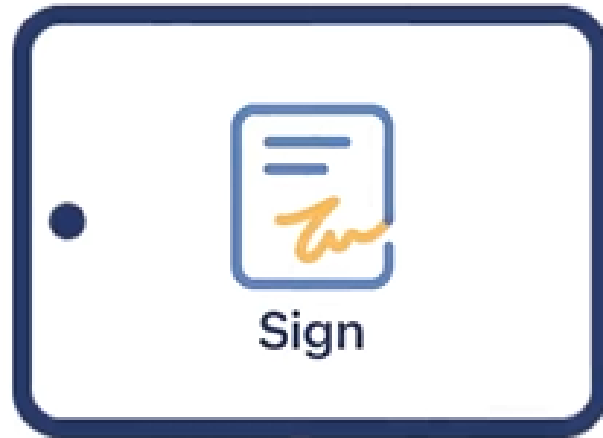
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www.kemitgroup.com

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A complete electronic signature digital signature solution for fast-growing businesses.



Zoho Sign Offers Numerous Business Benefits, Including:

80% Faster Document Turnaround Time

Get documents signed in minutes or days, not weeks or months.

\$30 Saved Per Envelope

Cut the overall average costs spent on printing, scanning, and mailing documents.

50 Hours Saved On Average Per Employee

Adopt digital signatures to save time and boost productivity. Automate repeated tasks.

Why e-sign? Signing documents with pen and paper is often cumbersome and time-consuming. With electronic signature (aka e-sign), we can digitally sign documents from anywhere. E-signing is also legally valid in most countries.

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HOW ZOHO SIGN CAN TRANSFORM YOUR PAPERWORK

Sign Documents

Digitally sign documents yourself or get documents signed in-person, or send documents to collect signatures from anyone.

The screenshot shows the 'Type' tab selected in the Zoho Sign interface. It features two columns: 'Signature' and 'Initial'. Under 'Signature', there is a text input field containing 'John Martin' and a preview area showing three examples of the signature 'John Martin' in different styles. The first example is highlighted with a green checkmark. Under 'Initial', there is a text input field containing 'Your initial' and a preview area showing three examples of initials 'Your initial' in different styles. Below the preview area, there is a list of users: 'Clarke' (Clarke@zyker.com) and 'Belamy' (Belamy@zyker.com). Each user has a 'Needs to sign' dropdown menu, a language dropdown (English for Clarke, German for Belamy), and icons for email and a green checkmark.

Configure Workflows

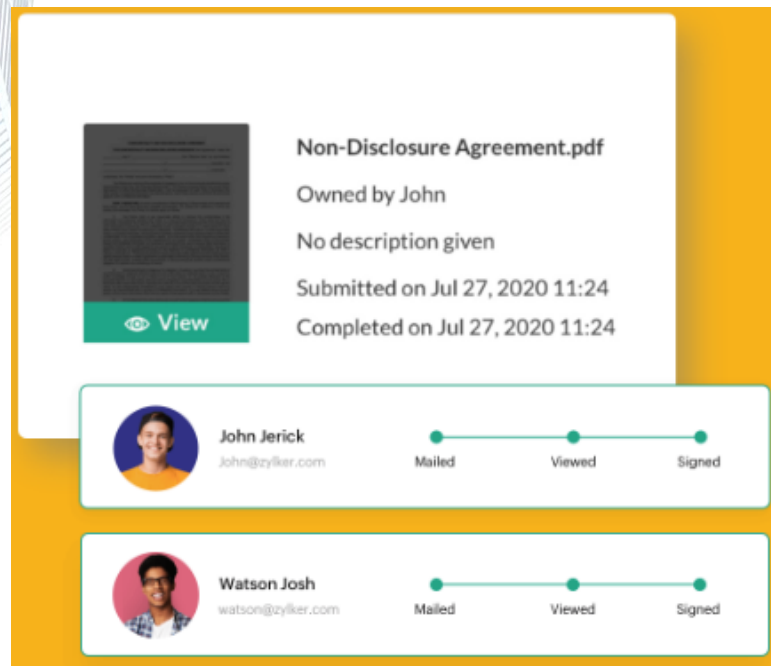
Define the signing order when sending a document to multiple recipients, and control how they receive and sign your documents.

The screenshot shows the 'Send for signatures' interface in Zoho Sign. It includes a sidebar with navigation options: Sign, Documents, Templates, SignForms, Reports, and Settings. The main content area has a 'Send for signatures' section with fields for 'Agreement valid until' (Forever), 'Document type' (Others), 'Folder' (None), and 'Description' (Add description). Below this is an 'Add recipients' section with a 'Send in order' checkbox checked. It lists four recipients: 1. john@zyker.com, 2. maria@zyker.com, 3. laura@zyker.com, and 4. paul@zyker.com. Each recipient has a 'Needs to sign' dropdown menu and icons for email, a green checkmark, and a plus sign.

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Track Status

Track every step of the document signing process. Receive instant alerts and notifications on the status of each document.



Why Zoho Sign? It is a complete digital signature app for business signatories. The terms “e-sign” and “digital sign” are often used interchangeably. However, e-signing a document means just adding the digital image of a handwritten signature that can be easily forged. A digital signature uses cryptographic techniques backed by a digital certificate to provide proof of identity.

Custom Branding

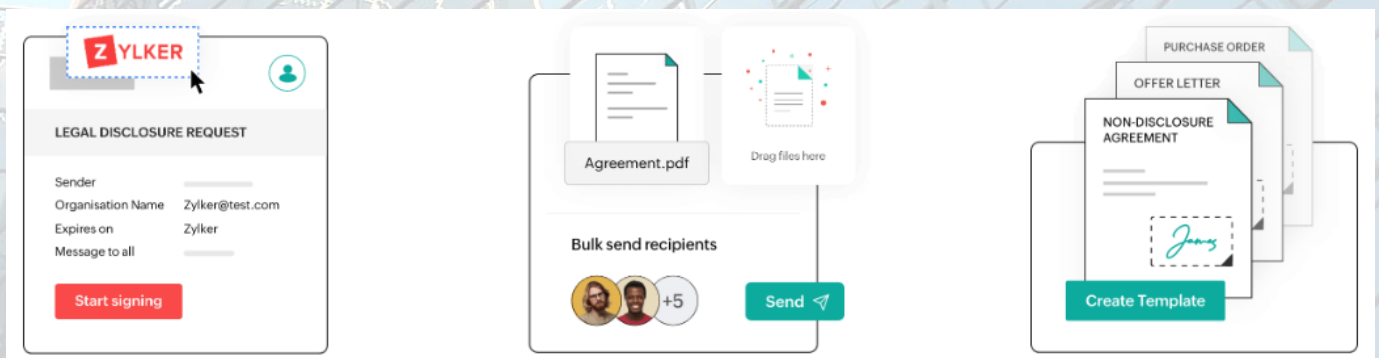
Incorporate your brand image across your documents, with customized logos and emails.

Bulk Send

Send documents to multiple signers in a single click. Say goodbye to time-consuming manual paperwork.

Reusable Templates

Create personalized templates once and use them forever, saving your time and effort.



PREMIUM FEATURES

Qualified Electronic Signatures

Sign documents with qualified digital certificates issued by a qualified trust service provider (QTSP) upon verifying the signer's identity. This is preferred for high-value and regulated transactions that require highest compliance.

Blockchain Timestamping

Get an additional measure of document verification by publicly establishing the signer's accountability.

Signforms

Create a self-service document signing process through a secure URL without writing a line of code. Collect signatures by sharing this URL over messaging services or embedding it on your website.

Payments

Say goodbye to manual billing: collect signatures and payments instantly from signers.

POPULAR USE-CASES

- Sales contracts
- HR documents
- NDAs
- Purchase orders
- Invoices
- Expense reporting
- Social media policy
- Vendor agreements
- Compliance documents

Integrate with your everyday apps

Zoho Sign helps you sign business documents directly from other popular Zoho apps and third-party apps. We also offer REST APIs to automate the document signing and management process directly from your own apps or websites.